

# Malaysian Sustainable Palm Oil (MSPO)

## PUBLIC SUMMARY REPORT

### TINBARAP PALM OIL MILL

<b>BR No</b>	50451273			
<b>Company Address</b>	LOT NO 4, BLOCK 26, PUYUT LAND DISTRICT, 98000 MIRI, SARAWAK			
<b>Audit Date</b>	<b>Start</b>	17 March, 2025	<b>End</b>	19 March, 2025
<b>Standard</b>	MS 2530-4-1: 2022 General Principles for Palm Oil Mill including Supply Chain Requirements			
<b>Type of Certification</b>	Individual Certification			
<b>Type of Assessment</b>	Surveillance Audit 2			

**Report prepared by:** S. RIDZUAN

**Peer Reviewer by:** REMI RASIDI

**Certification decision by:** MOHD HIDHIR BIN HAMDAN

## Table of Contents

SECTION 1.0 PUBLIC SUMMARY REPORT .....	3
1.0 Details of Certification Assessment.....	3
2.0 Details of Palm Oil Mill .....	3
3.0 Assessment Process .....	7
4.0 Summary of Audit Results.....	17
5.0 Official Acknowledgement of the Assessment Findings .....	20
SECTION 2.0 AUDIT REPORT (PALM OIL MILL).....	21
1.0 Introduction .....	21
2.0 Audit Evaluation Process.....	21
3.0 Audit Information .....	182
4.0 Audit Data .....	183
5.0 Audit Cycle Plan.....	187
6.0 Attachment .....	189
7.0 Official Sign – Off.....	190

## SECTION 1.0 PUBLIC SUMMARY REPORT

### 1.0 Details of Certification Assessment

#### 1.1. Assessment information

<b>Audit Date</b>	17/3/2025 To 19/3/2025
<b>Type of Certification</b>	Individual Certification
<b>Scope of Certification</b>	Sustainable management of a palm oil mill with a processing capacity of 120 MT/hour, including the receiving of Fresh Fruit Bunches (FFB), milling, storage, and dispatch of Crude Palm Oil (CPO) and Palm Kernel (PK), applying the Mass Balance Supply Chain Model.
<b>Type of Assessment</b>	Surveillance Audit 2
<b>Method of Audit</b>	Onsite Audit
<b>MSPO Standards</b>	MS 2530-4-1: 2022 General Principles for Palm Oil Mill including Supply Chain Requirements

### 2.0 Details of Palm Oil Mill

#### 2.1 Site Information

<b>a. Management Representative</b>	
MR GALAU MELAYONG (HEAD OF SUSTAINABILITY) MR LEE WEI KIAT (SR MILL MANAGER)	
<b>b. Contact Information</b>	
<b>Telephone</b>	085-436969
<b>Email</b>	sop.sustainability@sopb.com.my
<b>Website</b>	<a href="https://sop.com.my">https://sop.com.my</a>

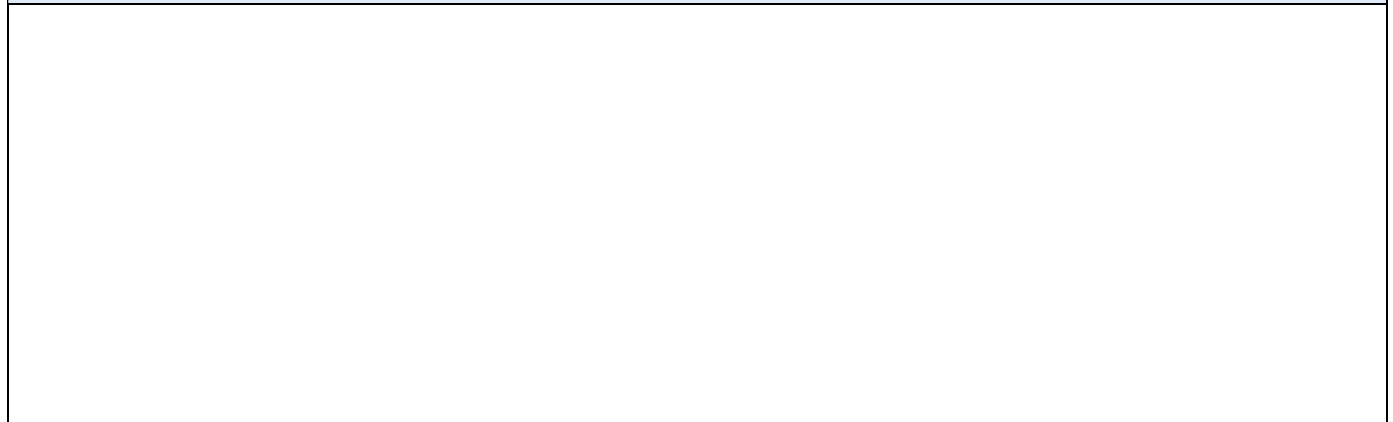
b. Details of MPOB License			
License No	Scope of Activity	Processing capacity (mt/hour)	Expiry Date
584098104000	Menjual & Mengalih PK, CPO, SPO, Membeli dan Mengalih FFB, Menyimpan PK, CPO, SPO, Mengilang FFB	120	30/4/2025
c. Geographical Location			
GPS Coordinate			
N 4.0229 E 114.2815			
d. FFB Processed (MT)			
Previous Year Actual(mt) Period : <i>Jan - Dec 2024</i>	Previous Year Budget (mt) Period : <i>Jan - Dec 2024</i>	Annual budget (mt) Period: <i>Jan - Dec 2025</i>	
231,405	332,972	277,000	
e. Crude Palm Oil Production (MT)			
Previous Year Actual(mt) Period : <i>Jan - Dec 2024</i>	Previous Year Budget (mt) Period : <i>Jan - Dec 2024</i>	Annual budget (mt) Period: <i>Jan - Dec 2025</i>	
42,088	68,259	55,400	
f. Palm Kernel Production (MT)			
Previous Year Actual(mt) Period : <i>Jan - Dec 2024</i>	Previous Year Budget (mt) Period : <i>Jan - Dec 2024</i>	Annual budget (mt) Period: <i>Jan - Dec 2025</i>	
9,321	14,983	12,465	

## 2.2 Certification Information

<b>MSPO Certificate</b>	<p>Certificate No: 50451273 MSPO4</p> <p>Date of Certification: 25/5/2023</p> <p>Date of Expiry: 24/5/2028</p>
-------------------------	--

## 2.1 Location Map

Map showing geographical location, with close-up of the certified entity (estates) with geographical coordinate map of appropriate scale, showing the location and external boundary of the certified area.

<p><b>Mill: TINBARAP PALM OIL MILL</b>  <b>GPS Coordinate : N 4.0229 E 114.2815 /</b></p>




### 3.0 Assessment Process

#### 3.1 Certification Body

##### 3.1.1 Audit Team Members

The qualification and competency criteria for the audit team members for this assessment as described below.

Name & Audit Role	Criteria	Description
<p>S. RIDZUAN Lead Auditor</p>	<p>Education</p> <p><input checked="" type="checkbox"/> Tertiary <input type="checkbox"/> Post Secondary</p>	<p>Graduated from Diploma in Planting Industry Management (DPIM) from UiTM Pahang in 1999.</p>
	<p>Work Experience</p>	<p>Started as Cadet Assistant Manager from Dynamic Plantation Sdn Bhd (IOI) in 1999. Last position in one of the GLC in 2022 as Human Resource &amp; Admin Manager.</p> <p>Join Certification Body (DQS) in 2016 as a freelancer for MSPO (inclusive MSPO SCCS) until present.</p> <p>Endorsed Trainer for MSPO 2.0 under DQS</p>
	<p>Training</p>	<p>Has successfully completed 40 hours training in MS2530:2022, ISO 9001, SA 8000, IMS (14001 &amp; 45001) lead auditor course and ISCC.</p>
	<p>Auditing Experience</p>	<p>Has experienced for more than Five (5) MSPO audit of various organization since 2016 and sustainability certification audits in ISCC since 2018.</p>

### 3.2 Audit Plan

<b>Audit plan / Auditplan</b>	
	Version (date ) 26/2/2025                      Ref. no. 50451273
Company name	SARAWAK OIL PALMS BERHAD
Satellite office address (if applicable)	<i>NOT APPLICABLE</i>
Site(s)	TINBARAP PALM OIL MILL, LOT 4, BLOCK 26, PUYUT LAND DISTRICT, 98000 MIRI, SARAWAK
Standard(s)	MS 2530-4-1:2022: General Principles for Palm Oil Mill
Type of audit	Surveillance Audit 2
Type of certification	Individual Certification
Audit team	LEAD AUDITOR: S. RIDZUAN
Audit scope	<i>SUSTAINABLE MANAGEMENT OF PALM OIL MILL WITH 120 MT/HR</i>
Audit language	ENGLISH & BAHASA MELAYU
Audit date	17/3/2025 to 19/3/2025
Audit criteria	
<ul style="list-style-type: none"> <li>– Requirements of the above-mentioned standard(s) /</li> <li>– Relevant statutory, regulatory and contractual requirements for the management system /</li> <li>– Process documentation of the management system developed by the client /</li> <li>– DQS Audit and certification regulations</li> </ul>	

Audit objective(s)

#### **Surveillance audit**

- Changes to the certified client and its management system /
- Verification continuous management system implementation /

939C1\_AUDIT REPORT\_MS2530 PART 4.1\_REV 13\_TINBARAP POM 170325\_AA2\_2025\_TR APPROVED\_2025-04-10-14

Suite 56-4 Setia Avenue, Jalan Setia Prima S U13/S, Setia Alam Seksyen U13, 40170 Shah Alam, Selangor, Malaysia

All aspects of the audit are considered confidential

- Review of effectiveness of measures arising from the previous audit (if applicable) /
- Confirmation of fulfillment of certification requirements /
- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (e.g. promotional material, website, use of DQS logos and marks, use of the certificate)
- Customer specific requirements /
- Others / :
-

Time	Subject; process Process names as defined by client / <i>Prozessbezeichnungen des Kunden</i>	Reference	Unit; department	Participants	Auditor(s)	R*
	<u>Day 1 - 17/3/2025</u>				SRA	
800-830	Opening Meeting		Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	
900 - 1200	Document review – <b>Principle 1: Management Commitment &amp; Responsibility</b> 4.1.1 MSPO Policy 4.1.2 New Establishment 4.1.3 Existing Site Management 4.1.4 Training & Competency	MS 2530-4-1:2022 (P1)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	
900 – 1200	4.1.5 Economic & Financial Viability Plan 4.1.6 Commitment to Contribute to Local Sustainable Development 4.1.7 Complaints & Grievances	MS 2530-4-1:2022 (P1)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	

1200-1300	Lunch Break						
1300 - 1400	Document review – 4.1.8 Internal Audit 4.1.9 Management Review	MS 2530-4-1:2022 (P2)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√		
1400 - 1500	Document review – <b>Principle 2: Transparency</b> 4.2.1 Communication & Consultation 4.2.2 Traceability	MS 2530-4-1:2022 (P3)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√		
1500	4.2.3 Transparent & Fair Price Dealing 4.2.4 Ethical Conduct	MS 2530-4-1:2022 (P4)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√		
1700	End of Audit for Day 1						

Time	Subject; process Process names as defined by client / <i>Prozessbezeichnungen des Kunden</i>	Reference	Unit; department	Participants	Auditor(s)	R*
	<u>Day 2 - 18/3/2025</u>				SRA	
800-1100	Site Visit - Workshop, landfill, housing, POME, water treatment plant, etc	MS 2530-4-1:2022 (P1, P2, P3, P4 & P5)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	
1100-1200	Stakeholder Consultation	MS 2530-4-1:2022 (P4)	Tinbarap Palm Oil Mill & Sustainable Team	Auditor Stakeholder Management Representative	√	
1200-1300	Lunch Break					
1300 - 1400	Document review - <b>Principle 3: Compliance with Legal &amp; Other Requirements</b> 4.3.1 Regulatory Requirements 4.3.2 Rights to Use Land 4.3.3 Native Customary Rights	MS 2530-4-1:2022 (P3)	Tinbarap Palm Oil Mill & Sustainable Team		√	
1400 - 1500	<b>Principle 4: Responsibility to Social, Health, Safety &amp;</b>	MS 2530-4-1:2022 (P4)	Tinbarap Palm Oil Mill &	Management representative Auditor	√	

	<b>Employment Conditions</b> 4.4.1 Social Impact Assessment (SIA) 4.4.2 Employee's Safety & Health 4.4.3 Employment Conditions 4.4.4 Living Conditons		Sustainable Team				
1500 -	<b>Principle 4: Responsibility to Social, Health, Safety &amp; Employment Conditions</b> 4.4.1 Social Impact Assessment (SIA) 4.4.2 Employee's Safety & Health 4.4.3 Employment Conditions 4.4.4 Living Conditons	MS 2530-4-1:2022 (P4)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√		
1700	End of Audit for Day 2						

Time	Subject; process Process names as defined by client / <i>Prozessbezeichnungen des Kunden</i>	Reference	Unit; department	Participants	Auditor(s)	R*
	<u>Day 3 – 19/3/2025</u>				SRA	
800 - 1200	<b>Principle 5: Environment, Natural Resources, Biodiversity and Ecosystem Services</b> 4.5.1 Environmental Management 4.5.2 Efficiency of Energy Use & Use of Renewable Energy	MS 2530-4-1:2022 (P5)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	
1200-1300	Lunch Break					
1300-1500	4.5.3 Waste Management & Disposal 4.5.4 GHG Emissions 4.5.5 Water Resources	MS 2530-4-1:2022 (P5)	Tinbarap Palm Oil Mill & Sustainable Team	Management representative Auditor	√	
1500-1600	4.5.6 Environmental Conservation & Protection 4.5.7 Zero Burning Practices	MS2530-4-1:2022 (P5)	Tinbarap Palm Oil Mill & Stakeholders	Management representative Auditor	√	
1600-1630	Preparation for Closing Meeting			Auditor	√	

1630	Closing Meeting	MS2530-4-1:2022	Tinbarap Palm Oil Mill & Stakeholders	Management representative Auditor	√		
1700	End of Audit for Day 3						

### 3.3 Assessment Programme

#### 3.3.1 Assessment Programme

Mill	RA	AA1	AA2	AA2	AA3
	2023	2023	2024	2025	2026
Mill Name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Remarks: Surveillance 2 audit was brought to year 2025 to align the audit cycle within 3 months from the certification date, as stipulated under MSPO Certification Scheme Document, 2023. The extension was granted by the scheme owner, MSPO.

#### 3.3.2 Previous Assessment

Type of assessment	Date of audit
Initial audit Stage 2	28/12/2017 to 28/12/2017
Surveillance Audit 1	17/10/2023 to 19/10/2023
Surveillance Audit 2	17/03/2025 to 19/03/2025
Surveillance Audit 3	23/11/2020 to 27/11/2020
Surveillance Audit 4	26/11/2021 to 26/11/2021
Recertification Audit	22/11/2022 to 24/11/2022

#### 3.3.3 Next assessment

Date of certification	25/5/2023
Date of expiry	24/5/2028
Proposed next certification	17/3/2026
Next certification type	Surveillance Audit 3

#### 3.3.4 Information on management units to be audited in five years cycle.

<p>SOPB Tinbarap Palm Oil Mill, located in Miri, Sarawak, Malaysia, began operations in November 2006. With a processing capacity of 120 metric tonnes per hour, the mill is well-regarded for its efficient palm oil production. Previously certified under the MS2530-4:2013 standard, it is now undergoing a recertification audit for the MS2530-4-1:2022 standard, conducted by DQS Certification (M) Sdn Bhd.</p> <p>The mill's management units, audited over a five-year cycle, include the head office, which directs strategic planning and policy development to ensure compliance with MSPO standards. Key operational areas cover the processing plant, where fresh fruit bunches are transformed into crude palm oil and palm kernel, following standard operating procedures and safety protocols.</p>
---

While the environmental and safety department enforces measures for environmental care and workplace safety. Supporting facilities, such as the maintenance workshop, are also evaluated to confirm proper machinery and equipment maintenance.

This thorough audit cycle promotes continuous improvement, adherence to sustainable practices, and alignment with MSPO requirements, underscoring SOPB Tinbarap's dedication to excellence. In addition. This site has obtained **two (2)** approvals from the MSPO for an extension of its audit;

- i) Shifting the original date from November 2024 to March 2025, meeting with the certification cycle requirement as stipulated in the MSPO Certification Scheme Document 2023.
- ii) Aligning the audit date meeting the SCCS certification date, 12 Feb 2022 as the first mill transition audit shall follow the SCCS certification cycle.

#### 4.0 Summary of Audit Results

This audit was conducted using a sampling process to assess the effectiveness and efficiency of the management system, based on the audit trail established by the assessor. The conclusion of the audit is as follows:

**1) 0 Major Non-Conformities**

**2) 0 Minor Non-Conformities**

**3) One (1) Opportunities for Improvement (OFI)**

All findings have been acknowledged by management, and a detailed summary is provided in this report.

#### 4.1. Overview of non-conformities

The following non-conformities were identified during this audit

No non-conformities were identified during this audit

#### 4.1.2 Summary and status of audit findings on previous year

The following findings were raised during the previous year's audit.

Choose an item.

Category	NCR Ref. No	Previous year's status	Implementation of agreed corrective action
----------	-------------	------------------------	--

Minor NC		Closed. Evidence submitted was reviewed, verified and accepted by the lead auditor.	<input checked="" type="checkbox"/> Effective <input type="checkbox"/> Not effective <input type="checkbox"/> Not applicable
----------	--	---	--

#### 4.1.3 Review and follow up on previous open audit findings

The followings open non-conformities from the previous year's audit have been verified.

There are no open non conformities from the previous year's audit

#### 4.2 Overview of Opportunity for Improvement (OFI)

The following Opportunity for Improvement (OFI) were identified during this audit

Choose an item.

No	MSPO Clause	Statement
1	4.4.1.1	<p><b>Opportunity for Improvement (OFI):</b>            While the organization has fulfilled the indicator with a <b>comprehensive report</b>, the following improvements could be considered to further enhance the SIA:</p> <p><b>Refer to SIA Guidelines (Section 2.10.3):</b></p> <ul style="list-style-type: none"> <li>a) Include a specific <b>radius of 5km</b> from operational boundaries in the assessment.</li> <li>b) <b>Expand coverage of affected communities</b> – Specifically address <b>communities living downstream</b>, such as <b>Samling Marudi Plantation, RH Jipun, and RH Vincent</b> (referencing <b>Table 12, item b</b> of the report).</li> <li>c) <b>Increase employee sampling</b> – The current sample size of <b>13 employees</b> may be insufficient. To enhance representation, <b>sample at least 2 employees from each different workstation</b> (referencing <b>Table 12 – Employees</b>).</li> <li>d) Questionnaires for Food Security and Child Rights to be identified in separated topics as to aligned with indicators.</li> </ul> <p>By doing this, the organization can <b>further strengthen its SIA practices</b> and ensure a more <b>inclusive and representative</b> assessment.</p>

#### 4.3 Stakeholders Consultation

Stakeholder consultation process was conducted by taking samples from the list of stakeholders established by TINBARAP PALM OIL MILL to capture the view, opinion, and expectation of interested parties as a result of operation run by the organization.

1	Contacted stakeholders	JTK Marudi
	Response	Based on an interview with an officer from <b>Pejabat Tenaga Kerja Marudi</b> , no evidence was found of any complaints received from <b>SOPB Tinbarap POM</b> workers. Overall, the officer commended the management for its compliance with the <b>Sarawak Labour Ordinance</b>
4	Contacted stakeholders	Ex-JKK (RH Long Maro)
	Response	The person who spoke to the auditor admitted that they have been invited to several events by the management. All information given through stakeholder consultation was acknowledged. No evidence of pollution from mill operations. Most of them send crops to Tinbarap POM and receive instant payment from the mill.
5	Contacted stakeholders	Employees (Foreign and local)
	Response	Everyone is satisfied with the management and stated that they are happy with the treatment received. They confirmed that they are treated <b>fairly and equally</b> , with no evidence of discrimination even they are foreigners.

<b>Management feedback</b>	The management has changed their practice from holding passport and has ensure all <b>foreign workers have received their passports</b> and are pleased to have full possession of their personal identification documents. This reflects the company's commitment to respecting workers' rights and ensuring their well-being. The workers have collectively praised the management for its dedication to their welfare and fair treatment.
<b>Auditor comments</b>	The auditor has verified the input and is satisfied with the overall findings from the stakeholder interviews, confirming compliance and positive engagement with interviewed stakeholders.

#### 4.4 Audit Summary and Recommendation for Certification



This report details the audit results including strengths, opportunities, and weaknesses. These results were presented to your management at the closing meeting of the audit. You can use these results to improve the effectiveness of your management system. We look forward to continuing our partnership towards sustainable business success.

In reference to MS 2530:4-1:2022, the audit team recommends to DQS:

- Issuance of the certificate
- Issuance of the certificate as soon as implementation of corrective actions has been demonstrated
- Maintenance of the certificate
- Maintenance of the certificate as soon as implementation of corrective actions has been demonstrated
- Not applicable, due to extraordinary type of report

Please remember to notify DQS about any significant change to your management system at your earliest convenience. Together we will then coordinate appropriate measures to maintain your current certification

#### 5.0 Official Acknowledgement of the Assessment Findings

	
<b>Lead Auditor: S. RIDZUAN</b>	<b>Management Representative:</b>
<b>Date: 25/3/2025</b>	<b>Date: 26/3/2025</b>