

# MSPO CERTIFICATION

## EXECUTIVE / PUBLIC SUMMARY REPORT

### Melewar Palm Oil Mill (Melewar Properties Sdn. Bhd.)

<b>BR No</b>	50450565			
<b>Site Address</b>	CL095310400, KM46, Jalan Sandakan – Lahad Datu, Kinabatangan, Sabah			
<b>Audit Date</b>	<b>Start Date</b>	22 April, 2024	<b>End Date</b>	24 April, 2024
<b>Audit Method</b>	Onsite Audit			
<b>Scope of Certification</b>	Individual Certification			
<b>Audit Type</b>	Surveillance Audit 4			

## Table of Contents

SECTION 1.0 PUBLIC SUMMARY REPORT .....	3
1. Details of Certification Assessment.....	3
2.0 Details of Estate(s): .....	3
3.0 Assessment Process .....	6
4.0 Audit Agenda.....	7
5.0 Summary of Audit Results.....	13
6.0 Audit Findings .....	13

## SECTION 1.0 PUBLIC SUMMARY REPORT

### 1. Details of Certification Assessment

<b>Audit Date</b>	22/4/2024 To 24/4/2024
<b>Scope of Certification</b>	Individual Certification
<b>Audit Type / Type of Audit</b>	Surveillance Audit 4
<b>Method of Audit</b>	Onsite Audit
<b>MSPO Standards</b>	Malaysian Sustainable Palm Oil (MSPO) in accordance to the MS 2530-4:2013 (Part 4): General principles for palm oil mills

### 2.0 Details of Estate(s):

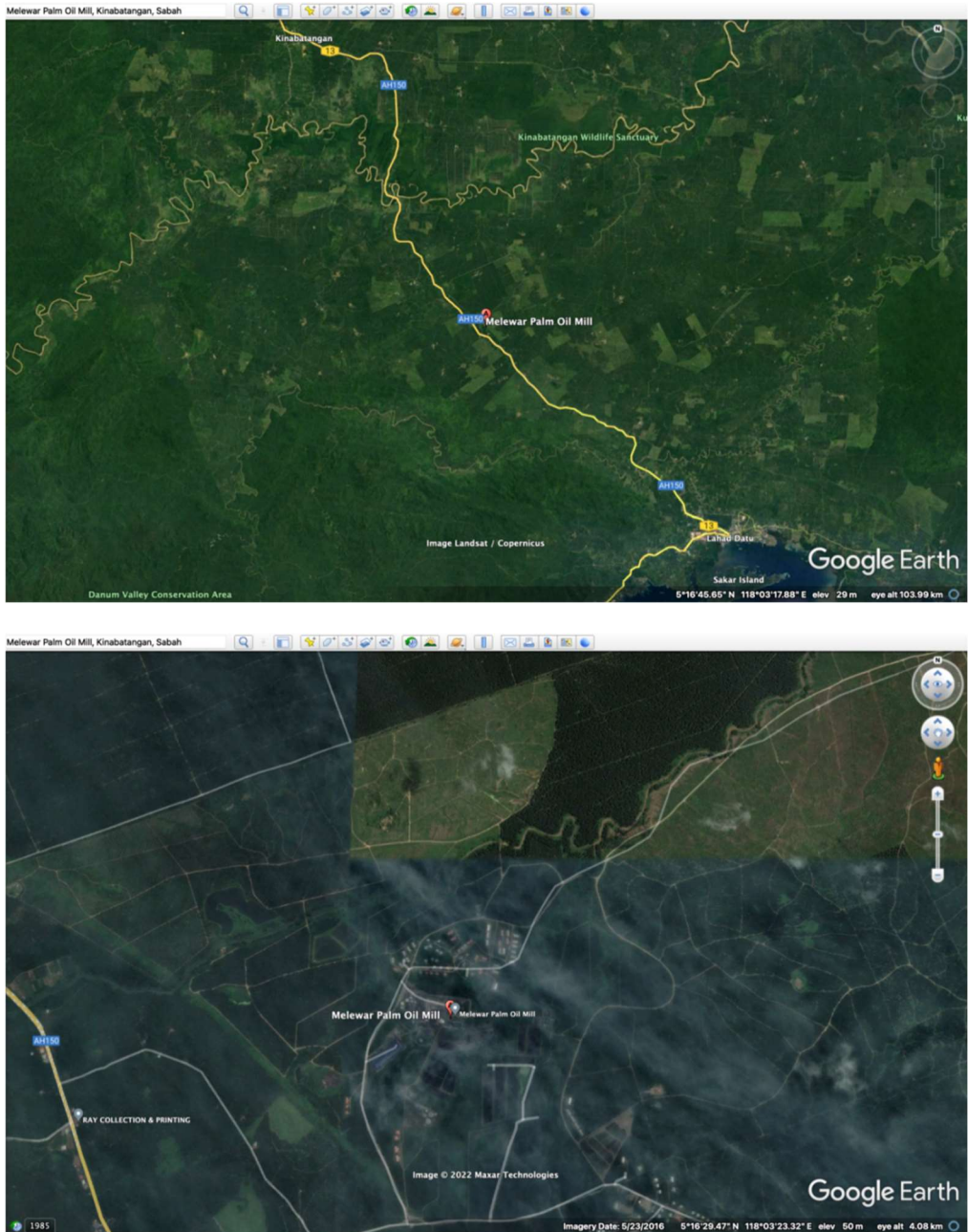
#### 2.1 Information

<b>Management Contact Person</b>	Ang Jen Ken
<b>Contact Number</b>	+60 16 772 7341
<b>E-mail Address</b>	melewarmill@jcc.com.my
<b>MPOB License</b>	
<b>a. License Number</b>	500106704000
<b>b. Company Registered</b>	Melewar Properties Sdn. Bhd.
<b>c. Site Address</b>	CL095310400, KM46, Jalan Sandakan - Lahad Datu, Kinabatangan, Sabah, Malaysia.
<b>d. Scope of Activity</b>	1. Menjual dan Mengalih      FFB,PK,CPO,SPO 2. Membeli dan Mengalih      FFB,PK, CPO 3. Menyimpan                  PK, CPO,SPO 4. Mengilang                    FFB
<b>e. Expiry Date</b>	30.11.2024
<b>f. BR Number</b>	50450565
<b>Processing Capacity (MT/hr)</b>	70 mt FFB / Hr

<b>Estimated certified palm oil (CSPO)</b>	52,000 mt
<b>Estimated certified palm kernel (CSPK)</b>	10,000 mt
<b>GPS Coordinate (DMS)</b>	N 5° 16' 19.0" E 118° 03' 12.0"
<b>MSPO Certification Validity</b>	<input checked="" type="checkbox"/> Yes: MS2530-4:2013 <input type="checkbox"/> No  Date of Certification: 5/7/20 Valid Until: 4/7/25
<b>Other sustainability certifications</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Name of Certification: MSPO SCCS Date of Certification: 10/7/20 Valid Until: 9/7/25
<b>Other sustainability certifications</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Name of Certification: RSPO (Ref: RSPO 651276) Latest Revision of Certification: 24/3/24 Valid Until: 6/2/29
<b>Other sustainability certifications</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Name of Certification: ISCC EU Date of Certification: 3/5/23 Valid Until: 2/5/24

## 2.2 Location Map

Map showing geographical location, with close-up of the certified entity (mill) with geographical coordinate

<b>Mill Name:</b> Melewar Palm Oil Mill (Melewar Properties Sdn. Bhd.)	<b>GPS Coordinate (DMS):</b> N 5° 16' 19.0" E 118° 03' 12.0"
	

### 3.0 Assessment Process

<b>Total Man-day</b>	3
<b>Lead Auditor</b>	Name: Sean Tee Qualification: Tertiary Working Experience: Minimum 10 years
<b>Proposed Date of Next Audit</b>	1/4/2025
<b>Type of Next Assessment</b>	Recertification Audit
<b>Information on certified entities to be audited in the five (5) years cycle</b>	Melewar Palm Oil Mill is entity of Melewar Properties Sdn. Bhd., situated at Kinabatangan, Sabah, which committed to MS2530-4:2013, MSPO SCCS, ISCC EU and RSPO. It is processing FFBs in a capacity of 70mt/hr and producing CPO and PK, and trading with FFB, PK, CPO and SPO.

*Note: Auditors listed are meeting with competency criteria according to clause 3 (Table 1) of Competency Requirement for Certification Body of Operating Oil Palm Management Certification Under the Malaysian Sustainable Palm Oil (MSPO) Certification Scheme (ACB – OPMC 1, Issue 1, 01 August 2017) and clause 7 of ISO/IEC 17021 Requirements for The Accreditation of Certification Bodies.*

## 4.0 Audit Agenda

BR Number	BR 50450565
Company Name & Address	Melewar Palm Oil Mill (Melewar Properties Sdn. Bhd.) CL095310400, KM46, Jalan Sandakan - Lahad Datu, Kinabatangan, Sabah, Malaysia.
Site (s)	Melewar Palm Oil Mill
Standard	MS2530-4 :2013 (Part 4): General Principles for Palm Oil Mills
Type of Audit	Surveillance Audit 4
Audit Method	On site audit
Summary of Job Audit Time (JAT)	Mill (s) 3 Manday Total allocation of 3 manday(s)
Audit Team & Members	Lead Auditor: Sean Tee
Audit Scope	Oil Palm Mills – Individual Certification Sustainable management of palm oil mill with 70mt FFB/hr
Audit Language	English & Bahasa Melayu
Audit Date	Start: 22.04.23 End: 24.04.23
Number(s) of Action Plan from the previous audit	Nil

### Surveillance audit

1. Changes to the certified client and its management system
2. Verification continuous management system implementation
3. Review of effectiveness of measures arising from the previous audit (if applicable)
4. Confirmation of fulfillment of certification requirements
5. Enquiries on aspects of certification (Complaints)
6. Review of any client's statements with respect to its certified operations (e.g. promotional material, website, use of DQS logos and marks, use of the certificate)
7. Customer specific requirements
8. Others:

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
<b>Date: 22/04/24; Day 1 – MPOM</b>					
08:00	Opening Meeting	-	-	Top management / Management Representative	TEE
08:30	Verification of previous findings And basic data			Management Representative	TEE
09:00	<b>Criterion 4.1.1</b> – MSPO Policy <b>Criterion 4.1.2</b> – Internal audit	MSPO 2530:4 Principle 1	Mill	Management Representative	TEE
10:30	<b>Criterion 4.1.3</b> - Management Review	MSPO 2530:4 Principle 1	Mill	Management Representative	TEE
11:00	<b>Criterion 4.1.4</b> - Continual Improvement	MSPO 2530:4 Principle 1	Mill	Management Representative	TEE
11:30	<b>Criterion 4.2.1</b> – Transparency of information and documents relevant to MSPO requirements	MSPO 2530:4 Principle 2	Mill	Management Representative	TEE
12:00	<b>Criterion 4.2.2</b> – Transparent method of communication and consultation	MSPO 2530:4 Principle 2	Mill	Management Representative	TEE
12:30	<b>Lunch Break</b>				
13:30	<b>Criterion 4.2.3</b> – Traceability	MSPO 2530:4 Principle 2	Mill	Management Representative	TEE
14:00	<b>Criterion 4.3.1</b> – Regulatory requirements	MSPO 2530:4 Principle 3	Mill	Management Representative	TEE
14:30	<b>Criterion 4.3.2</b> – Land use rights	MSPO 2530:4 Principle 3	Mill	Management Representative	TEE
15:00	<b>Criterion 4.3.3</b> – Customary land rights	MSPO 2530:4	Mill	Management Representative	TEE



		Principle 3			
15:30	<b>Stakeholder Consultation</b>	MS2530:4	Stakeholder	Stakeholder	TEE
17:00	<b>End of day 1</b>				

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
<b>Date: 23/04/24; Day 2 – MPOM</b>					
08:00	<b>Criterion 4.4.1:</b> Social Impact Assessment (SIA)	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
09:00	<b>Criterion 4.4.2:</b> Complaints and grievances	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
10:00	<b>Criterion 4.4.3:</b> Commitment to contribute to local sustainable development	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
11:00	<b>Criterion 4.4.4:</b> Employees safety and health	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
12:00	<b>Lunch Break</b>				
13:00	<b>Criterion 4.4.5:</b> Employment conditions	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
15:00	<b>Criterion 4.4.6:</b> Training and competency	MSPO 2530:4 Principle 4	Mill	Management Representative	TEE
17:00	End of Day 2				

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
<b>Date: 24/04/2024; Day 3 – MPOM</b>					
08:00	<b>Criterion 4.5.1:</b> Environmental Management Plan	MSPO 2530:4 Principle 5	Mill	Management Representative	TEE
09:00	<b>Criterion 4.5.2:</b> Efficiency of energy use and use of renewable energy	MSPO 2530:4 Principle 5	Mill	Management Representative	TEE
10:00	<b>Criterion 4.5.3:</b> Waste management and disposal	MSPO 2530:4 Principle 5	Mill	Management Representative	TEE
11:00	<b>Criterion 4.5.4:</b> Reduction of pollution and emission including greenhouse gas	MSPO 2530:4 Principle 5	Mill	Management Representative	TEE
12:00	<b>Criterion 4.5.5:</b> Natural water resources	MSPO 2530:4 Principle 5	Mill	Management Representative	TEE
12:30	<b>Lunch Break</b>				
13:30	<b>Criterion 4.6.1:</b> Mill Management	MSPO 2530:4 Principle 6	Mill	Management Representative	TEE
14:30	<b>Criterion 4.6.2:</b> Economic and financial viability plan	MSPO 2530:4 Principle 6	Mill	Management Representative	TEE
15:00	<b>Criterion 4.6.3:</b> Transparent and fair price dealing	MSPO 2530:4 Principle 6	Mill	Management Representative	TEE
16:00	<b>Criterion 4.6.4:</b> Contractor	MSPO 2530:4 Principle 6	Mill	Management Representative	TEE
16:15	Preparation for Closing Meeting				TEE
16:30	Closing Meeting		Mill	Top Management /Management Representative/ Relevant personnel	TEE

17:00	End of Audit				
-------	--------------	--	--	--	--

Date of Audit Agenda Sent to the Client: **2/4/2024**

**Status**

- ☒ The Audit Agenda is maintained.
- ☐ The Audit Agenda is altered as follows:
- ☒ The Audit Objectives has met.
- ☐ The Audit Objectives could not be met.

## 5.0 Summary of Audit Results

### 5.1 Audit Summary and Recommendation for Certification

This report details the audit results including strengths, opportunities, and weaknesses. These results were presented to your management at the closing meeting of the audit. You can use these results to improve the effectiveness of your management system. We look forward to continuing our partnership towards sustainable business success.

In reference to MS 2530-4:2013, the audit team recommends to DQS:

- ☐ Issuance of the certificate
- ☐ Issuance of the certificate as soon as implementation of corrective actions has been demonstrated
- ☒ Maintenance of the certificate
- ☐ Maintenance of the certificate as soon as implementation of corrective actions has been demonstrated
- ☐ Not applicable, due to extraordinary type of report

Please remember to notify DQS about any significant change to your management system at your earliest convenience. Together we will then coordinate appropriate measures to maintain your current certification.

## 6.0 Audit Findings

Type of Findings	Total Number of Findings	Responses from Entities
NC Major	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
NC Minor	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
OFI	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
Issue raised during Stakeholder Consultation?	No	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge

Official Sign-off of the assessment findings:

Lead Auditor Signature



Name: Sean Tee

Date: **25/4/2023**