

# MSPO CERTIFICATION

## EXECUTIVE / PUBLIC SUMMARY REPORT

### Novelpac-Puncakdana Plantation Sdn Bhd

<b>BR No</b>	BR No 54051510			
<b>Site Address</b>	Novelpac Puncakdana Plantation Sdn. Bhd. Lot 11 & Lot 12, Buloh LD, 1. Sg Dasai, Mukah, 2. Sg, Besai/Sg. Lemai, Batang Balingian, Balingian, Sarawak			
<b>Audit Date</b>	<b>Start Date</b>	11 December, 2023	<b>End Date</b>	12 December, 2023
<b>Audit Method</b>	Onsite Audit			
<b>Scope of Certification</b>	Individual Certification			
<b>Audit Type</b>	Surveillance Audit 4			

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## SECTION 1.0 PUBLIC SUMMARY REPORT

### 1. Details of Certification Assessment

<b>Audit Date</b>	11/12/2023 To 12/12/2023
<b>Scope of Certification</b>	Individual Certification
<b>Audit Type / Type of Audit</b>	Surveillance Audit 4
<b>Method of Audit</b>	Onsite Audit
<b>MSPO Standards</b>	Malaysian Sustainable Palm Oil (MSPO) in accordance to the MS 2530-3:2013 (Part 3): General principles for oil palm plantations and organized smallholders.

### 2.0 Details of Estate(s):

#### 2.1 Information

<b>Management Contact Person</b>	Hari Chandan Hari Das
<b>Contact Number</b>	019-8877618
<b>E-mail Address</b>	hchandan@rsb.com.my
<b>1. MPOB License</b>	
<b>a. License Number</b>	531595102000
<b>b. Company Registered</b>	Novelpac-Puncakdana Plantation Sdn. Bhd.
<b>c. Site Address</b>	Lot 11 & Lot 12, Buloh LD, 1. Sg Dasai, Mukah, 2. Sg, Besai/Sg. Lemai, Batang Balingian, Balingian, Sarawak
<b>d. Scope of Activity</b>	Menjual & mengalih
<b>e. Expiry Date</b>	30/06/2024
<b>f. BR Number</b>	50451510
For estate has more than one (1) site please refer to <b><u>7.1 Appendix 1: Group Certification Member, MPOB License, Main business/processes at location</u></b>	
<b>Year operations start</b>	1999
<b>Soil Type</b>	Peat (100%)
<b>First Year Production Harvest</b>	2010

<b>Total Certified Area in Hectare (Total Land Title – inclusive of unplanted, planted, building, roads etc)</b>	4628.80 ha
<b>Total Planted Area in Hectare (Total Planted Area – only planted with oil palm)</b>	3487.12 ha
<b>Estate Estimated Annual FFB Production (tonnage)</b>	41135mt (2023)
<b>MSPO Certification Validity</b>	<input checked="" type="checkbox"/> Yes: MS2530-3:2013 <input type="checkbox"/> No  Date of Certification: 31/1/2020 Valid Until: 30/1/2025
<b>Other sustainability certifications</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Name of Certification Date of Certification: Click or tap to enter a date. Valid Until:

## 2.2 Location Map

Map showing geographical location, with close-up of the certified entity (estates) with geographical coordinate



### 3.0 Assessment Process

<b>Total Man-day</b>	4.00
<b>Lead Auditor</b>	Name: Sahudin Sapiin Qualification: Tertiary Working Experience: Minimum 10 years
<b>Co Auditor</b>	Name: Milton James Adam Qualification: Tertiary Working Experience: Minimum 10 years
<b>Proposed Date of Next Audit</b>	16/12/2024
<b>Type of Next Assessment</b>	Recertification Audit
<b>Information on certified entities to be audited in the five (5) years cycle</b>	Novelpac-Puncakdana Plantation Sdn Bhd is situated in the central Sarawak, about 1.00-hour drive from Sibuh. It is a subsidiary company of Rimbunan Sawit Berhad with a total titled hectareage of 4628.80ha and 3487.12ha planted with oil palms. The estate is now certified with MS2530-3:2013 and is now on 5th. year running.

*Note: Auditors listed are meeting with competency criteria according to clause 3 (Table 1) of Competency Requirement for Certification Body of Operating Oil Palm Management Certification Under the Malaysian Sustainable Palm Oil (MSPO) Certification Scheme (ACB – OPMC 1, Issue 1, 01 August 2017) and clause 7 of ISO/IEC 17021 Requirements for The Accreditation of Certification Bodies.*

## 4.0 Audit Agenda

BR Number	50451510
Company Name & Address	Novelpac-Puncakdana Plantation Sdn Bhd Lot 11 & Lot 12, Buloh LD, 1. Sg Dasai, Mukah, 2. Sg, Besai/Sg. Lemai, Batang Balingian, Balingian, Sarawak
Site (s)	Novelpac-Puncakdana Plantation Sdn Bhd
Standard	MS2530-3:2013 (Part 3): General Principles for Oil Palm Plantations and Organized Smallholders.
Type of Audit	Surveillance Audit 4
Audit Method	Onsite Audit
Summary of Job Audit Time (JAT)	HQ Manday - 0 Estate(s) Manday - 4 Total allocation of manday(s) - 4
Audit Team & Members	Lead Auditor – Sahudin Sapiin Co-Auditor 1 – Milton James Adam
Audit Scope	Oil Palm Plantations – Individual Certification  Production of Sustainable Fresh Fruit Bunches from 3487.12 ha total oil palm planted area 4628.80 ha total certified area
Audit Language	English & Bahasa Malaysia
Audit Date	Start – 11/12/2023 End – 12/12/2023
Number(s) of Action Plan from the previous audit	1

### Surveillance audit

1. Changes to the certified client and its management system
2. Verification continuous management system implementation
3. Review of effectiveness of measures arising from the previous audit (if applicable)
4. Confirmation of fulfillment of certification requirements
5. Enquiries on aspects of certification (Complaints)
6. Review of any client's statements with respect to its certified operations (e.g. promotional material, website, use of DQS logos and marks, use of the certificate)
7. Customer specific requirements
8. Others:

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
<b><u>Date: Day 1 – 11/12/2023 - Novel-pac Puncakdana Sdn. Bhd.</u></b>					
0800	Opening Meeting	MS 2530:3	Estate	Top management / Management Representative	SAH
0830	Field and facilities visit	MS 2530:3	Estate	Management Representative	SAH
1000	<b>Principle 4</b> Criterion 4.4.1: Social Impact Assessment (SIA) Criterion 4.4.2: Complaints and grievances Criterion 4.4.3: Commitment to contribute to local sustainable development Criterion 4.4.4: Employees safety and health Criterion 4.4.5: Employment conditions Criterion 4.4.6: Training and competency	MS 2530:3 Principle 4	Estate	Management Representative	SAH
1230	<b>Lunch</b>				
1330	<b>Continue P4</b> Criterion 4.4.1: Social Impact Assessment (SIA) Criterion 4.4.2: Complaints and grievances Criterion 4.4.3: Commitment to contribute to local sustainable development Criterion 4.4.4: Employees safety and health Criterion 4.4.5: Employment conditions Criterion 4.4.6: Training and competency	MS 2530:3 Principle 4	Estate	Management Representative	SAH
1430	<b>Principle 2</b> Criterion 4.2.1: Transparency of information and documents relevant to MSPO requirements Criterion 4.2.2: Transparent method of communication and consultation Criterion 4.2.3: Traceability	MS 2530:3 Principle 2	Estate	Management Representative	SAH
1600	<b>Principle 3</b> Criterion 4.3.1: Regulatory requirements Criterion 4.3.2: Land use rights Criterion 4.3.3: Customary rights	MS 2530:3 Principle 3	Estate	Management Representative	SAH
17:00	End of Audit Day 1				



Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
<b>Date: Day 2 – 12/12/2023 – Novel pac Puncakdana</b>					
0800	<b>Principle 1</b> Criterion 4.1.1: MSPO Policy Criterion 4.1.2: Internal audit Criterion 4.1.3: Management Review Criterion 4.1.4: Continual Improvement	MS 2530:3 P1	Estate	Management Representative	SAH
0800	<b>Principle 5</b> Criterion 4.5.1: Environmental Management Plan Criterion 4.5.2: Efficiency of energy use and use of renewable energy Criterion 4.5.3: Waste management and disposal Criterion 4.5.4: Reduction of pollution and emission Criterion 4.5.5: Natural water resources Criterion 4.5.6: Status of rare, threatened, or endangered species and high biodiversity value area Criterion 4.5.7: Zero burning Practices	MS 2530:3 Principle 5	Estate	Management Representative	MIL
1000	<b>Principle 6</b> Criterion 4.6.1: Site Management Criterion 4.6.2: Economic and financial viability plan Criterion 4.6.3: Transparent and fair price dealing Criterion 4.6.4: Contractor	MS 2530:3 P6	Estate	Management Representative	SAH
1230	Lunch				
1330	Stakeholder Consultation	MS 2530:1-7		Selected Representative	SAH/MIL
1530	Preparation for closing	MS 2530:3	Estate		SAH/MIL
1600	Closing Meeting	MS 2530-3	Estate	Management Representative	SAH/MIL
1700	End of Day 2				

Date of Audit Agenda Sent to the Client: **25/11/2023**

**Status**

- The Audit Agenda is maintained.
- The Audit Agenda is altered as follows
- The Audit Objectives has met.
- The Audit Objectives could not be met.

NOVELPAC PUNCAKDANA PLANTATION SB\_AA4 2023 2022-05-27

All aspects of the audit are considered confidential

## 5.0 Summary of Audit Results

### 5.1 Audit Summary and Recommendation for Certification

This report details the audit results including strengths, opportunities, and weaknesses. These results were presented to your management at the closing meeting of the audit. You can use these results to improve the effectiveness of your management system. We look forward to continuing our partnership towards sustainable business success.

In reference to MS 2530-3:2013, the audit team recommends to DQS:

- Issuance of the certificate
- Issuance of the certificate as soon as implementation of corrective actions has been demonstrated
- Maintenance of the certificate
- Maintenance of the certificate as soon as implementation of corrective actions has been demonstrated
- Not applicable, due to extraordinary type of report

Please remember to notify DQS about any significant change to your management system at your earliest convenience. Together we will then coordinate appropriate measures to maintain your current certification.

## 6.0 Audit Findings

Type of Findings	Total Number of Findings	Responses from Entities
NC Major	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
NC Minor	2	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
OFI	3	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge
Issue raised during Stakeholder Consultation?	Yes	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledge

Official Sign-off of the assessment findings:



Lead Auditor Signature

Name: Sahudin Sapiin

Date: **18/12/2023**