

MSPO CERTIFICATION

EXECUTIVE / PUBLIC SUMMARY REPORT

Biogrow City Plantations Sdn. Bhd. (POM)

BR No	50451574			
Site Address	Lot 2577, Ulu Lubai, Danau Land District, 98700 Limbang, Sarawak.			
Audit Date	Start Date	16 October, 2023	End Date	18 October, 2023
Audit Method	Onsite Audit			
Scope of Certification	Individual Certification			
Audit Type	Surveillance Audit 3			

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SECTION 1.0 PUBLIC SUMMARY REPORT

1. Details of Certification Assessment

Audit Date	16/10/2023 To 18/10/2023
Scope of Certification	Individual Certification
Audit Type / Type of Audit	Surveillance Audit 3
Method of Audit	Onsite Audit
MSPO Standards	Malaysian Sustainable Palm Oil (MSPO) in accordance to the MS 2530-4:2013 (Part 4): General principles for palm oil mills

2.0 Details of Estate(s):

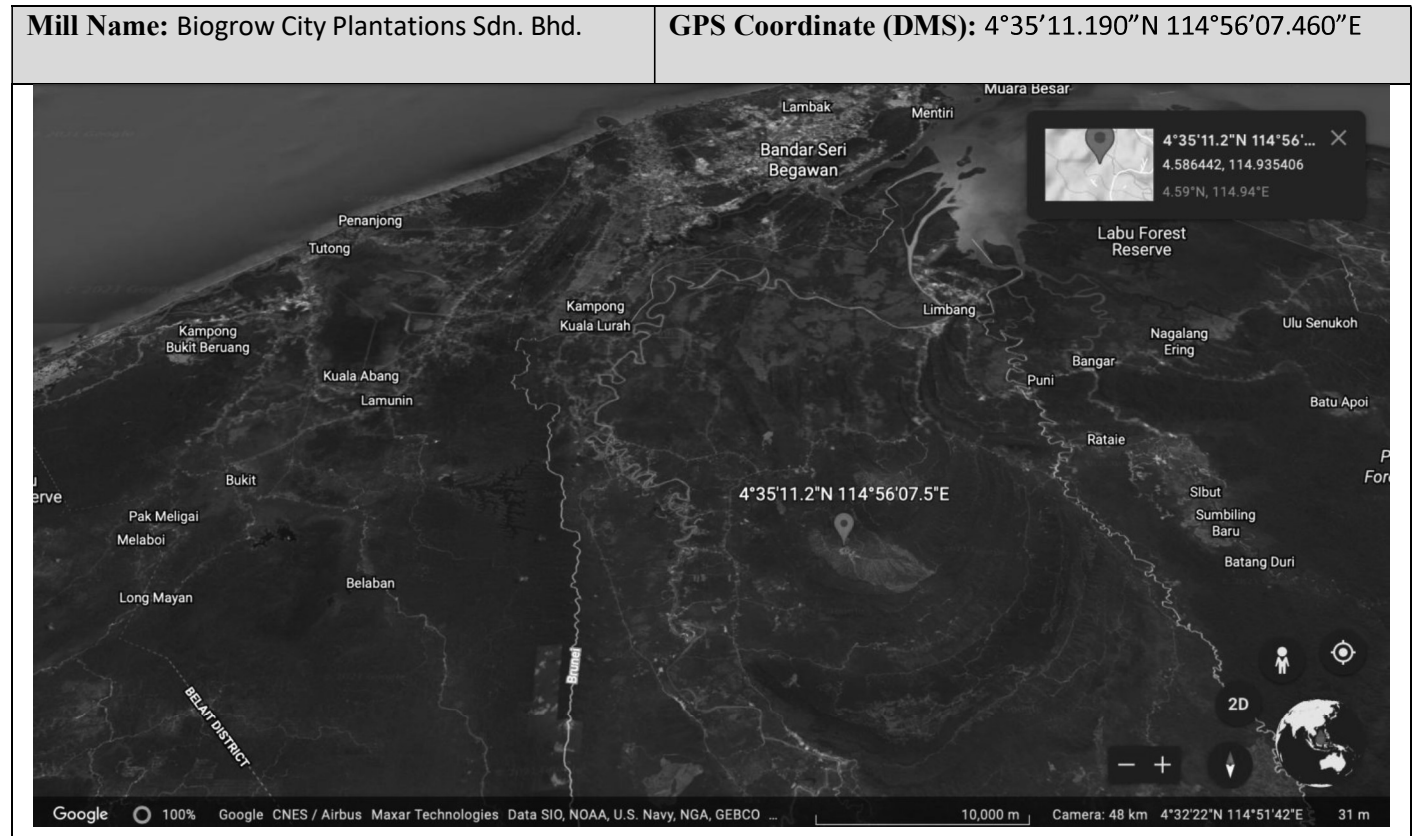
2.1 Information

Management Contact Person	Michael Bin Frederick Aki
Contact Number	013-8823917
E-mail Address	biogrowoilmill@gmail.com
MPOB License	
a. License Number	616511004000
b. Company Registered	Biogrow City Plantations Sdn. Bhd.
c. Site Address	Lot 2577, Ulu Lubai, Danau Land District, 98700 Limbang, Sarawak
d. Scope of Activity	Menjual dan Mengalih - FFB, PK, CPO, SPO Membeli dan Mengalih - FFB, PK, CPO, SPO Menyimpan - FFB, PK, CPO, SPO Mengilang - FFB
e. Expiry Date	31/05/2024
f. BR Number	50451574
Processing Capacity (MT/hr)	30 MT/HR
Estimated certified palm oil (CSPO) - 2022	16,853.47 mt; 11,411.89 mt (Jan.-Sept. 2023)
Estimated certified palm kernel (CSPK) 2022	3,814.19 mt; 2,673.23 mt (Jan.-Sept.2023)
GPS Coordinate (DMS)	4°35'11.190" N 114°56'07.460" E
MSPO Certification Validity	<input checked="" type="checkbox"/> Yes: MS2530-4:2013

	<input type="checkbox"/> No Date of Certification: 21/1/21 Valid Until: 20/1/26
Other sustainability certifications	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Name of Certification: NA Date of Certification: NA Valid Until: NA

2.2 Location Map

Map showing geographical location, with close-up of the certified entity (mill) with geographical coordinate



3.0 Assessment Process

Total Man-day	3.0
Lead Auditor	Name: Milton James Adam Qualification: Tertiary Working Experience: Minimum 10 years
Proposed Date of Next Audit Type of Next Assessment	16/10/2024 Surveillance Audit 4
Information on certified entities to be audited in the five (5) years cycle	Biogrow City Plantations Sdn Bhd (Palm Oil Mill) is a wholly owned subsidiary of WTK Holdings Berhad. The Mill was commissioned in July 2017, with a milling capacity of 30mt/hour and producing Crude Palm Oil & Palm Kernel. The Mill was certified with MSPO certification since 1 st August 2019 with application of SCCS Mass Balance Supply Chain Model.

Note: Auditors listed are meeting with competency criteria according to clause 3 (Table 1) of Competency Requirement for Certification Body of Operating Oil Palm Management Certification Under the Malaysian Sustainable Palm Oil (MSPO) Certification Scheme (ACB – OPMC 1, Issue 1, 01 August 2017) and clause 7 of ISO/IEC 17021 Requirements for The Accreditation of Certification Bodies.

4.0 Audit Agenda

BR Number	50451574
Company Name & Address	WTK Holdings Berhad Biogrow City Plantations Sdn. Bhd. Bangunan Hung Ann, No 1, Jalan Bujang Suntong, 96000 Sibu, Sarawak.
Site (s)	Biogrow City Plantations Sdn. Bhd. (Palm Oil Mill)
Standard	MS2530-4 :2013 (Part 4): General Principles for Palm Oil Mills
Type of Audit	Surveillance Audit 3
Audit Method	On site audit
Summary of Job Audit Time (JAT)	Mill Man-days - 3 man-days Total allocation of 3 man-days
Audit Team & Members	Lead Auditor – Milton James Adam
Audit Scope	Oil Palm Mill – Individual Certification (Sustainable management of palm oil mill with a processing capacity of 30 MT/hour)
Audit Language	English & Bahasa Melayu
Audit Date	Start – 16/10/2023 End – 18/10/2023
Number(s) of Action Plan from the previous audit	Nil

Surveillance audit 2

1. Changes to the certified client and its management system
2. Verification continuous management system implementation
3. Review of effectiveness of measures arising from the previous audit (if applicable)
4. Confirmation of fulfillment of certification requirements
5. Inquiries on aspects of certification (Complaints)
6. Review of any client's statements with respect to its certified operations (e.g. promotional material, website, use of DQS logos and marks, use of the certificate)
7. Customer specific requirements
8. Others:

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
Date: 16/10/23: Day 1 (Onsite Audit)					
08:00am	Opening Meeting	-	-	Top management / Management Representative	MIL
8:30am	<u>Management Commitment and responsibility</u> Criterion 4.1.1 – MSPO Policy Criterion 4.1.2 – Internal audit Criterion 4.1.3 - Management Review Criterion 4.1.4 - Continual Improvement	MSPO 2530:4 Principle 1	Mill	Management Representative	MIL
10.00am	Mill Site Visit		Mill	Management Representative	MIL
12.00pm	Lunch Break				
1.00pm	<u>Transparency</u> Criterion 4.2.1 – Transparency of information and documents relevant to MSPO requirements Criterion 4.2.2 – Transparent method of communication and consultation Criterion 4.2.3 – Traceability	MSPO 2530:4 Principle 2	Mill	Management Representative	MIL
3.00pm	<u>Compliance to legal requirements</u> Criterion 4.3.1 – Regulatory requirements Criterion 4.3.2 – Land use rights Criterion 4.3.3 – Customary land rights	MSPO 2530:4 Principle 3	Mill	Management Representative	MIL
5:00pm	End of Day 1 audit				

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
Date: 17/10/23: Day 2 (Onsite Audit)					
8.00am	<p><u>Social responsibility, health, safety and employment condition</u></p> <p>Criterion 4.4.1: Social Impact Assessment (SIA)</p> <p>Criterion 4.4.2: Complaints and grievances</p> <p>Criterion 4.4.3: Commitment to contribute to local sustainable development</p> <p>Criterion 4.4.4: Employees safety and health</p> <p>Criterion 4.4.5: Employment conditions</p> <p>Criterion 4.4.6: Training and competency</p>	<p>MSPO 2530:4 Principle 4</p>	Mill	Management Representative	MIL
12.00pm	Lunch Break				
1.00pm	<p><u>Environment, natural resources, biodiversity and ecosystem services</u></p> <p>Criterion 4.5.1: Environmental Management Plan</p> <p>Criterion 4.5.2: Efficiency of energy use and use of renewable energy</p> <p>Criterion 4.5.3: Waste management and disposal</p> <p>Criterion 4.5.4: Reduction of pollution and emission including greenhouse gas</p> <p>Criterion 4.5.5: Natural water resources</p>	<p>MSPO 2530:4 Principle 5</p>	Mill	Management Representative	MIL
5.00pm	End of Day 2 audit				

Time	Subject; process	Reference	Unit; department	Participants	Auditor(s)
Date: 18/10/23: Day 3 (Onsite Audit)					
8:00am	Best practices Criterion 4.6.1: Mill Management Criterion 4.6.2: Economic and financial viability plan Criterion 4.6.3: Transparent and fair price dealing	MSPO 2530:4 Principle 6	Mill	Management Representative	MIL
12.00pm	Lunch Break				
1.00pm	Best practices – Cont. Criterion 4.6.3: Transparent and fair price dealing Criterion 4.6.4: Contractor	MSPO 2530:4 Principle 6	Mill	Management Representative	MIL
3.00pm	Preparation for Closing Meeting and discussions		Mill	Management Representative	MIL
4.00pm	Closing Meeting		Mill	Management Representative	MIL
5.00pm	End of audit				

Date of Audit Agenda Sent to the Client: **2/9/2024**

Status

- The Audit Agenda is maintained.
- The Audit Agenda is altered as follows:
- The Audit Objectives has been achieved.
- The Audit Objectives could not be met.

5.0 Summary of Audit Results

5.1 Audit Summary and Recommendation for Certification

This report details the audit results including strengths, opportunities, and weaknesses. These results are presented to the client's management during the closing meeting of the audit and thereafter, may be used to improve the effectiveness of the client's management system. DQS Certification (Malaysia) Sdn. Bhd. as the Certification Body look forward in continuing this partnership towards a sustainable business success.

In reference to MS 2530-4:2013, the audit team recommends to DQS:

- Issuance of the certificate
- Issuance of the certificate as soon as implementation of corrective actions has been demonstrated
- Maintenance of the certificate
- Maintenance of the certificate as soon as implementation of corrective actions has been demonstrated
- Not applicable, due to extraordinary type of report

Please remember to notify DQS about any significant change to your management system at your earliest convenience. Together we will then coordinate appropriate measures to maintain your current certification.

6.0 Audit Findings

Type of Findings	Total Number of Findings	Responses from Entities
NC Major	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledged
NC Minor	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledged
OFI	Nil	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledged
Issue raised during Stakeholder Consultation?	No	<input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/> Acknowledged

Official Sign-off of the assessment findings:

Lead Auditor Signature

A handwritten signature in black ink, appearing to read 'M. Adam', written over a horizontal line.

Name: Milton James Adam

Date: **20/10/2023**