

# VDA 6.3:2016

## Process Audit Training

### 過程審核培訓

#### (#VDA63-PA2)

### Training Objectives 培訓目標

- To understand the development of VDA 6.3:2016  
瞭解 VDA 6.3:2016 的發展
- To understand VDA 6.3:2016 standard requirements  
瞭解 VDA 6.3:2016 的標準要求
- To understand the relation between VDA 6.3:2016 and IATF 16949:2016  
瞭解 VDA 6.3:2016 與 IATF 16949:2016 的關係
- To understand the process audit methods defined in VDA 6.3:2016  
瞭解 VDA 6.3:2016 中的過程審核評估方法
- To develop the needed expertise for process audit based on VDA 6.3:2016  
發展根據 VDA 6.3:2016 的標準要求進行過程審核所需基礎技能
- Due to time limitation, service oriented process is NOT included in this course  
由於時間關係，服務性的過程審核不包含在本課程中

### Recommended Prior Knowledge 建議的事先認知

- Understanding of and application experience in ISO/TS 16949 or IATF 16949  
ISO/TS 16949 或 IATF 16949 標準的理解和應用經驗
- Basic audit knowledge 基礎審核認知
- Problems in the implementation of QMS in own organization  
本身組織的質量管理體系運行中遇到的問題



## Suitable for 培訓對象

- QMS Auditors, MR, Managers, Engineers, Experts, Consultants in quality related field.  
質量管理體系審核員、工程師、管理層、質量管理領域相關的專業人仕、顧問
- Persons seeking career opportunities in QMS field /Certification Bodies.  
尋找與質量管理領域 / 認證機構相關的就業機會的人仕

*Keep learning.  
Be outstanding!*



## Training Approach 培訓形式

- Lecturing by tutor 講師面授
- Exercises (individual or by team) 練習 (個人或小組)
- In Chinese, unless otherwise specified 中文授課 · 除非另文指定
- Tutor: Experienced Trainer with IATF Registered Auditor Qualification  
講師：經驗豐富的具備 IATF 註冊審核員資格的培訓師



## Course Agenda 課程安排

(2 days 天)

Day 日程	Items 項目	Evaluation 評估
Part 1	<ul style="list-style-type: none"> <li>• 简介</li> <li>• 使用说明</li> <li>• 过程审核员的要求</li> <li>• 审核过程</li> <li>• 潜力分析</li> <li>• 过程审核的评价</li> <li>• 问卷</li> <li>• 服务过程审核 (略)</li> <li>• 评估表格</li> <li>• 最佳实践和经验教训</li> <li>• 与 IATF 16949 的结合应用</li> <li>• 讨论演练</li> <li>• 问答</li> <li>• 测评</li> </ul>	Participation Required 要求參與
Part 2	<p>附表 – 问卷</p> <ul style="list-style-type: none"> <li>• 7.2 项目管理 (P2)</li> <li>• 7.3 产品和过程开发的策划 (P3)</li> <li>• 7.4 产品和过程开发的实现 (P4)</li> <li>• 7.5 供应商管理 (P5)</li> <li>• 7.6 过程分析/生产 (P6)</li> <li>• 7.7 顾客支持/顾客满意/服务 (P7)</li> </ul>	Participation Required 要求參與



注：

濃縮為 1.5 天現場講解的課程，安排學員事先閱讀材料預習或課後複習和考試。

## Evaluation and Certificate 評估和證書

### Evaluation based on Participation 參與表現評估

- A Certificate of Attendance by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

### 1. General Evaluation 綜合評估

- A Certificate of Successful Completion by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam.

全程出席和完成課程任務，並通過考試的註冊學員可獲得DQS頒發的培訓完成證書。



## Contact Information 聯絡信息

Tel: +852 - 3752 2297; 3752 2290; +86 - 187 1773 3306

[www.dqsglobal.com/en-hk/](http://www.dqsglobal.com/en-hk/); [info.hk@dqs.de](mailto:info.hk@dqs.de)